

**Workforce Investment Board of Will County
April 17, 2023, Minutes**

BOARD MEMBERS								
Name	Present	Absent	Name	Present	Absent	Name	Present	Absent
Dana Bradley	X		Kraig Kistingner	X		Jim Rink	X	
Jayne Cain	X		Paul Lauridsen		X	Suzanne Sallay		X
David Conterio	X		Cornell Lurry	X		Diana Sharpe		X
Beth Gonzalez	X		Judy Mitchell	X		Michele Stiff	X	
Doc Gregory		X	Pat Mudron	X		Ben Stortz	X	
Linda Guerrero	X		Clyne Namuo	X		James Tromp	X	
Maribeth Hearn	X		Mike Paone		X	Kurt Trost		X
Rita Herrick	X		Josh Potter	X		Shawn Walsh		X
Cassandra Hotchkiss		X	Doug Pryor	X		Maggie Wolf	X	
Carlos Interrial	X		Andy Rico		X			
Pat Wendholt	Caroline Portlock							
GUESTS								
Jennifer Bertino-Tarrant	Lisa Borrelli		Keri Peter	Dain Meza-Gotto				

Welcome and Introductions –Chair Gonzalez called the meeting to order.

Pathways to Profession Career Fair: County Executive Bertino-Tarrant congratulated Workforce staff, committee, and volunteers on the successful Pathways to Profession Career Fair. Stiff presented a video a recap of the event that was held on March 14 and 15, 2023 at the Romeoville Athletic Center. Members provided feedback and suggestions for future events. Stiff thanked her staff who all did an outstanding job of implementing the event and to Josh Potter/Village of Romeoville/Romeoville Athletic Center for being so flexible throughout the planning.

Minutes - Minutes of the December 12, 2022, meeting were approved on a motion by Interrial; seconded by Herrick. Motion carried.

Reports / Committee Updates -

Communications Committee: Judy Mitchell

Mitchell presented the Business Services Team Report which was included in the packet.

Program Operations Committee: Michelle Stiff

Stiff presented the quarterly reports, which were included in the packet.

System and Trends Committee: Rita Herrick

Training Programs: Herrick reviewed the new program application from Commercial Driving Academy LLC for certification, and programs from Governors State University due for recertification as presented in the packet. Motion to approve the new program and recertifications as presented was made by Tromp, seconded by Mitchell. Motion carried.

One Stop Operator / Workforce Center Report – Michelle Stiff

Stiff presented the April 2023 Workforce Center Report. Highlights include:

- DRS is now back to on-site/in-person appointments 1/x per week and Adult Education will be hosting GED classes at the Center
- Changes are being made in the resource room and computer lab to accommodate more people for TABE testing and the increased career certified classes.
- Upcoming job fairs and an initiative to increase job fairs to the eastern part of the County.

Director's Report: Caroline Portlock

- Portlock discussed the changes made in our reporting system – this is the program that provides a snapshot of the services provided through the Workforce Center by partner and by location. The changes created some inconsistencies in some of the records, so we are not able to pull reports yet. WSD IT is working with the vendor to get this fixed.
- Portlock referenced the 2023 National Association of Workforce Boards (NAWB) Legislative Priorities which includes WIOA Reauthorization. She highlighted some of the points we are hoping to see in the reauthorization: allowing funds to be transferred between Youth and Adult/Dislocated Workers, removing the 20% cap allowed for Incumbent Worker Training Grants, and broadening the definition for training/training costs to include support expenses that enable the successful completion of a credential (transportation, childcare, etc.)

WIB Member Updates/Announcements:

Stiff thanked Lurry and Midland States Bank for their recent partnership in offering a variety of workshops. Lurry explained some of the topics offered include budgeting and identify theft. The workshops are offered in a hybrid format.

No public comment. None

Meeting adjourned on a motion by Mudron, seconded by Stiff.